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## **Objective**

Strong people leader with skills in collaborating and coordinating with top-level management is seeking a position as a staffing director in a company where I can enrich my capabilities.

## **Summary of Qualification**

- With five years of work experience as a staffing director.
- Highly capable of establishing and supervising a high-performance team.
- Strong oral and written communication skills.
- Excellent people management and administrative skills.
- Excellent data gathering and analytical skills.

## **Career Experience/Job History**

### **2005 – Present: Staffing Director, Steely Electronics Company**

- Provide strategic team leadership to HR professionals in managing the hiring engine.
- Develop recruiting strategy and workforce plan to build a strong and qualified workforce.
- Monitor performance and assess strategies.
- Maintain active partnerships with HR directors and manage people costs.

## **Education**

2000 – 2004: Bachelor of Science in Human Resources Management, London University